



**KIBOSHO VOCATIONAL TRAINING CENTRE (KVTC)**

**CHUO CHA UFUNDI KIBOSHO (KVTC)**

P.O. Box 7803 Moshi, Tanzania Tel +255 653 381 416

Email: [contact@kiboshovtc.com](mailto:contact@kiboshovtc.com) Website: [www.kiboshovtc.com](http://www.kiboshovtc.com)

NACTEVET Registered. Certificate No: REG/NACTVET/0975

## VACANCIES

Kibosho Vocational Training Centre (KVTC) Invites applications of suitably qualified Tanzanians to be considered for immediate employment to fill the following posts:

### ACADEMIC POSITIONS

#### 1. MANAGEMENT POSITIONS

- a. **FIELD:** Engineering Sector  
**POSITION:** Vice Principal
- b. **FIELD:** Hospitality Sector  
**POSITION:** Manager

#### 2. HOSPITALITY DEPARTMENT

- a. **FIELD:** Full Hotel Management  
**POSITION:** Teacher (Instructor)
- b. **FIELD:** A tour guide and tour operator  
**POSITION:** Teacher (Instructor)

#### 3. ELECTRICAL DEPARTMENT

- a. **FIELD:** Domestic electrical and motor installation (EL)  
**POSITION:** Teacher (Instructor)

#### 4. MECHANICS DEPARTMENT

- a. **FIELD:** Motor Vehicle Mechanics  
**POSITION:** Teacher (Instructor)

#### 5. CIVIL DEPARTMENT

- a. **FIELD:** Masonry and bricklaying  
**POSITION:** Teacher (Instructor)
- b. **FIELD:** Plumbing and Metal fitting  
**POSITION:** Teacher (Instructor)

#### 6. TEXTILE DEPARTMENT

- a. **FIELD:** Design, sewing and Cloth Technology  
**POSITION:** Teacher (Instructor)
- b. **FIELD:** Tailor  
**POSITION:** Production (Instructor)

#### 7. AGRICULTURE DEPARTMENT

- a. **FIELD:** Animal Husbandry  
**POSITION:** Teacher (Instructor)



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## QUALIFICATIONS

### A. ACADEMIC QUALIFICATIONS

- i. For Vice Principal and Manager should possess a Diploma/Degree in the respective education
- ii. All teachers should possess a Certificate/ diploma/ in their teaching field.
- iii. Should possess Certificate of vocational training teacher
- iv. For the hospitality sector, a teacher Should be able to teach at least two programs and related subjects like French language or German language, Computer, Life skills, English and communication skills for hospitality,
- v. For the engineering and Agricultural sectors, a teacher should be able to teach at least two related subjects like Engineering Science, Computer, Life skills, English and communication skills, Technical drawing, and Entrepreneurship
- vi. He/She should have experience of at least 2 years in the education field and 3 years in the professional field

### B. OTHER QUALIFICATIONS

- i. Deep understanding of KVTC's mission and goals
- ii. Motivated to work to improve the sustainability of the institution
- iii. Strong work ethics
- iv. Superior listening skills
- v. Ability to build caring relationships with students
- vi. Friendliness and approachability
- vii. Excellent preparation, organization, and reporting skills
- viii. Community-building skills
- ix. Computer skills
- x. Creative, trustworthy, reliable, detailed, accountable
- xi. Ability to care for KVTC properties and environment
- xii. Awareness of school policies and teacher's ethics
- xiii. Deep knowledge and passion for their subject
- xiv. Ability to teach and communicate in English (Speaking and writing )

### C. MAIN DUTIES

- i. Caries out theory teaching and practical teaching (CBET).
- ii. Set, and invigilate the students' assessments (CBA)
- iii. Adhere to the teaching based on the VETA guidelines (CBET)
- iv. Citing the teaching manual and compendium
- v. Supervise field practicals and projects
- vi. Planned, organize, and perform income-generating projects both inside and outside the school.
- vii. Carries out consultancy and public service
- viii. Work to improve the sustainability of the institution
- ix. Work on the farm
- x. Workshop management and storekeeping
- xi. Care for KVTC properties and environment
- xii. Perform any work of the school as assigned by relevant authorities



#### D. MAIN DUTIES FOR THE MANAGEMENT POSITIONS

- i. For the position of the Vice Principal
  - a. Overseeing the daily operations of the school
  - b. Ensuring efficient management
  - c. To provide strategic direction for the project
  
- ii. For the position of the manager
  - a. Overseeing the daily operations of the hotel
  - b. Ensuring efficient management
  - c. To provide strategic direction for the project
  - d. Coordinate the training in the hospitality department

#### TERMS OF SERVICE

Two years contract, pensionable start with three months' probation

#### MODE OF APPLICATION

Interested candidates should apply in confidence enclosing:

- a. Detailed CV
- b. Photocopy of relevant academic certificate and transcript
- c. Photocopy of birth certificate
- d. Names and addresses of two referees
- e. Mode of communication eg; Email, Post or physical delivery

#### NOTE

- a. Applicants should indicate the application field for which they apply
- b. The applicants should indicate the positions they apply on top of an envelope
- c. Certificate from foreign college should be verified by NACTE or VETA
- d. Presentation of a forged certificate and other information will necessitate legal action
- e. Only shortlisted candidates will be contacted for interview
- f. Applicant must be a Tanzanian citizen age not above 50yrs

Interested applicants should submit their application to the following address.

Principal,  
Kibosho Vocational Training Centre,  
P.O.BOX 7803,  
MOSHI.

**DEADLINE:** six weeks from the date of the first appearance of this advertisement 07<sup>th</sup> November 2024.  
(19<sup>th</sup> December 2024)



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