



**Nyantira Mennonite Academy**  
The Future Begins Here!

## Nyantira Mennonite Pre and Primary Schools

### Job Advertisement

#### About Job Information

Nyantira Mennonite pre and primary schools is a school owned by Kanisa la Mennonite Tanzania (KMT), Nyantira congregation – Tanzania Mennonite Church in English. It is an English medium school located at Nyantira, Kiyombo Street, Kitunda Ward Ilala - Dar es Salaam.

#### Position 1: Mathematics and Science Teachers

**Job Title:** Mathematics and Science Teachers

#### Required Qualifications.

- Minimum: Diploma in Education, with a focus on Mathematics and Science.
- Preferred: Bachelor's degree in Education based on Mathematics and Sciences.
- Proven experience of three (3) years in teaching primary school students is an advantage.
- Passion for teaching and developing students in the subjects of Mathematics and Science.

#### Key Responsibilities.

- Teach Mathematics and Science to primary school students, ensuring a high standard of instruction.
- Plan, prepare, and deliver lessons in a clear, engaging, and interactive manner.
- Assess and evaluate students' progress regularly, providing feedback to both students and parents.
- Prepare and distribute learning materials and resources effectively.
- Establish and maintain a positive classroom environment conducive to learning.
- Work collaboratively with other teachers to enhance the learning environment.
- Participate in school activities and events as required by the Head teacher.
- Uphold school policies and contribute to maintaining a healthy school culture.
- Communicate regularly with the school administration and parents regarding students' academic progress.
- Other related responsibilities assigned by his/her supervisor.

**Reports to:** School Head teacher

## Position 2: Store Keeper and Cleaner

Job Title: Store Keeper and Cleaner

### Key Responsibilities.

- Manage and maintain the school's store, including tracking inventory and controlling the entrance and issuance of items.
- Ensure that the school environment is clean, tidy, and safe for both students and staff.
- Regularly clean classrooms, hallways, toilets, and other school facilities.
- Handle school supplies with care, ensuring they are properly stored and maintained.
- Assist with organizing and preparing materials for school events or activities.
- Work with the teaching and administrative staff to ensure a healthy and organized learning environment.
- Other related responsibilities assigned by his/her supervisor.

Reports to: School Head teacher

### Qualifications.

- Passion for working with children and maintaining a clean school environment.
- Ability to learn quickly and adapt to the needs of the school.
- Previous experience in storekeeping or cleaning is an advantage, but not required.

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### Application Instructions

Please send your **Cover Letter, CV, and Relevant Certificates** to the **Chairperson of the School Hiring Committee, Nyantira Mennonite Pre and Primary Schools, P.O. Box 5566, Dar es Salaam,** and email to [nyantiramennoniteacademy@gmail.com](mailto:nyantiramennoniteacademy@gmail.com) (copy to [kmtnyantira123@gmail.com](mailto:kmtnyantira123@gmail.com)). Ensure that your email subject reads the **POSITION YOU ARE APPLYING FOR (e.g., APPLICATION FOR SCIENCE TEACHER)**. Only applications submitted via email will be considered. Applications received after the deadline will not be considered. **Deadline for submission will be 08th January 2025, 17:00 PM.**

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### Equal Opportunity Statement

Nyantira Mennonite Primary School is committed to providing equal opportunities to all applicants and adheres strictly to child protection laws and regulations. The school is fully compliant with child protection and child-based violence laws, ensuring a safe and supportive environment for both students and staff. All successful candidates will be required to undergo thorough background checks as part of the school's commitment to safeguarding children.

Should you have any inquiries in the application process do not hesitate to call us through for support +255 674 926 885