



MBINGA FARMERS CO-OPERATIVE UNION LIMITED (MBIFACU LTD)
CHAMA KIKUU CHA USHIRIKA WA WAKULIMA MBINGA

Phone: +255 742 532 852 | E-mail: mbifacultd@gmail.com | MBICU Street, P.O Box 100 Mbanga, Ruvuma

JOB OPPORTUNITY

Mbinga Farmers' Cooperative Union (MBIFACU) LTD was established under the Cooperative Societies Act No. 6 of 2013 as a Cooperative Union serving for and on behalf of 114 Agricultural Marketing Cooperative Societies (AMCOS) in Southern Tanzania. The Cooperative operates in two (2) Districts of Mbanga and Nyasa within the Ruvuma Region mainly on Coffee as its main crop.

The Union wishes to invite Tanzanian applicants with suitable qualifications and experience to fill the following available vacancy:

CHIEF ACCOUNTANT (1 Vacancy)

Nature and Scope

The successful candidate will report to the General Manager. He/She will be responsible for formulation of internal controls to safeguard the financial resources of the Union, maintenance of books of accounts, financial reporting and routine processing of the transactions relating to Finance and Accounts.

Duties and Responsibilities

- i. Supervise the accounts department and monitor financial information on a daily basis;
- ii. Ensure that accounting records are accurately and properly prepared and maintained;
- iii. Co-ordinate budgeting exercise including production of regular budget reports and budgetary control;
- iv. Chief advisor to the Management and Board of Directors on all financial matters of the Union;

- v. Ensure all statutory returns are prepared and remittances are made on time;
- vi. Ensure the union complies with all tax matters i.e. VAT, corporate tax, PAYE, withholding tax etc;
- vii. Prepare relevant monthly/quarterly and annual returns;
- viii. Design and implement internal financial controls;
- ix. Carry out transaction settlements in accordance with authorization mandates and in observance of prudence and existing internal controls;
- x. Prepare all statutory and regulatory reports in line with accepted accounting standards;
- xi. Provide guidance to the Management on issues pertaining to accounting as well as financial and regulatory reporting;
- xii. Prepare and submit Management and regulatory reports to the Board; and
- xiii. Carry out any other related duties as may be assigned by General Manager from time to time.

Qualifications, Knowledge and Experience

- i. Holder of Advanced Diploma/Bachelor's degree in Accountancy/Finance or related field from recognised higher learning institutions;
- ii. Holder of an internationally recognized accountancy qualification such as CPA(T) or ACCA registered by NBAA;
- iii. Minimum of 2 years relevant experience in a similar position from a reputable organization.

MODE OF APPLICATION

MBINGA Farmers' Cooperative Union (MBIFACU LTD) is an equal opportunity employer. In this regard, all qualified candidates are encouraged to submit their applications using the address shown below, enclosing:

- 1. Application letter showing how they meet the requirements of the position;
- 2. An up-to-date Curriculum Vitae;
- 3. Contacts stating name in full, telephone numbers and e-mail addresses of the candidate;
- 4. Applicants who studied abroad for Form IV and VI should attach proof of their certificates from the Tanzania Examination Council

5. Applicants who studied in universities abroad should attach proof of their qualifications from the Tanzania Universities Commission (TCU)
6. Transcript and Professional results without certificate will not be accepted.
7. Certified Copies of relevant certificates and a Proof or Evidence of Nationality; and
8. Names and full contacts of three (3) referees.

CLOSING DATE

Applications should reach the undersigned not later than 4.00 pm on Thursday, 20th January, 2025

General Manager,

MBIFACU LTD,
MBICU Street,
Mbambabay Road,
P.O. Box 100,
MBINGA

E-mail: mbifacultd@gmail.com

